



THE CITY OF SOUTH FULTON SEEKS DYNAMIC CFO/FINANCE DIRECTOR TO LEAD FINANCE DEPARTMENT

Facility Shown:
Wolf Creek Amphitheater



OUR CITY

Situated within a drive of 15 to 20 minutes to Atlanta and Hartsfield-Jackson International Airport – the world’s busiest – the City of South Fulton is home to nearly 120,000 people. It represents the best of all worlds, from bustling business districts to sprawling, rural scenes. Communities such as Red Oak, Campbellton and Sandtown enjoy rich histories that have unfolded of hundreds of years.

Incorporated on May 1, 2017, South Fulton is Georgia’s fifth-largest city in population. Nearly 92 percent of its residents hold at least a high school diploma and the average household income is about \$78,000, making the city one of the best-educated and most-affluent in the south metro Atlanta area.



SOUTH FULTON BY THE NUMBERS

- **Population: 120,000 (estimated)**
- **Size: Approximately 85.64 square miles**
- **Median Resident Age: 35**
- **Home Ownership Rate: 73.7 percent**
- **Residents with a High School Diploma: 92 percent**
- **Residents with a bachelor’s degree: 36.9 percent**
- **1,700+ Businesses**
- **Home to Wolf Creek Amphitheater**
- **17 parks totaling 692 acres**
- **Fire Service-10 Fire Stations -167 Personnel**
- **Police Service - 3 Precincts - 117 Personnel**
- **Hartsfield-Jackson Airport -15.5 miles from City Hall**

CITY AND REGIONAL HIGHLIGHTS

- Great place to live with lots of opportunities for different types of housing options.
- Country living with access to the major City of Atlanta and largest airport within 15 minutes
- Friendly, welcoming people
- Lots of activities for the whole family with a great parks and recreation department and open spaces, special events, pool, tennis courts, four community centers and amphitheater
- Some of the best schools in the Fulton County School System

OUR GOVERNMENT

The City of South Fulton is governed by a mayor and a seven-member city council representing individual districts. These elected officials set policy, with a city manager directing day-to-day operations through an experienced staff of about 500.

AMONG THESE SEASONED PROFESSIONALS ARE:

- + A CITY MANAGER WITH MORE THAN 25 YEARS OF MUNICIPAL EXPERIENCE;
- + A POLICE CHIEF WITH 35 YEARS OF EXPERIENCE WHO RETIRED FROM THE ATLANTA POLICE DEPARTMENT AS HEAD OF THE MAJOR CRIMES SECTION;
- + A FIRE CHIEF WITH 25 YEARS OF EXPERIENCE WITH THE ATLANTA FIRE DEPARTMENT, WHERE HE SERVED AS DEPUTY CHIEF OF SUPPORT SERVICES;
- + AN IT DIRECTOR WHO HAS WORKED FOR FULTON COUNTY AND WITH THE CITY SINCE ITS INCEPTION;
- + AN ECONOMIC DEVELOPMENT DIRECTOR KNOWN ACROSS THE STATE FOR MANAGING NUMEROUS SUCCESSFUL DEVELOPMENT PROJECTS; AND
- + A COMMUNICATIONS AND EXTERNAL AFFAIRS DIRECTOR WITH 32 YEARS OF EXPERIENCE IN JOURNALISM, CORPORATE AND HIGHER EDUCATION COMMUNICATION AND COMMUNITY RELATIONS.



OUR FINANCE DEPARTMENT



FY 2021-22 BUDGET SUMMARY OCT 1 - SEPT 30

General Fund Revenues – \$74,852,734

General Fund Expenditures – \$74,852,734

Finance Department Expenditure Budget – \$6,009,325

Citywide Revenues – \$128,006,843

Citywide Expenses – \$128,006,843



LINKS TO AUDIT AND BUDGET

Budgets:

[https://www.cityofsouthfultonga.gov/2540/
Budget](https://www.cityofsouthfultonga.gov/2540/Budget)

Audits:

[https://www.cityofsouthfultonga.gov/2539/
Accounting](https://www.cityofsouthfultonga.gov/2539/Accounting)

OUR CHIEF FINANCIAL OFFICER AND FINANCIAL DIRECTOR

The position reports to the city manager and is responsible for four divisions, which manage administration; budget; cash management and treasury; general accounting; debt administration; internal audits; purchasing; and occupational tax collections.

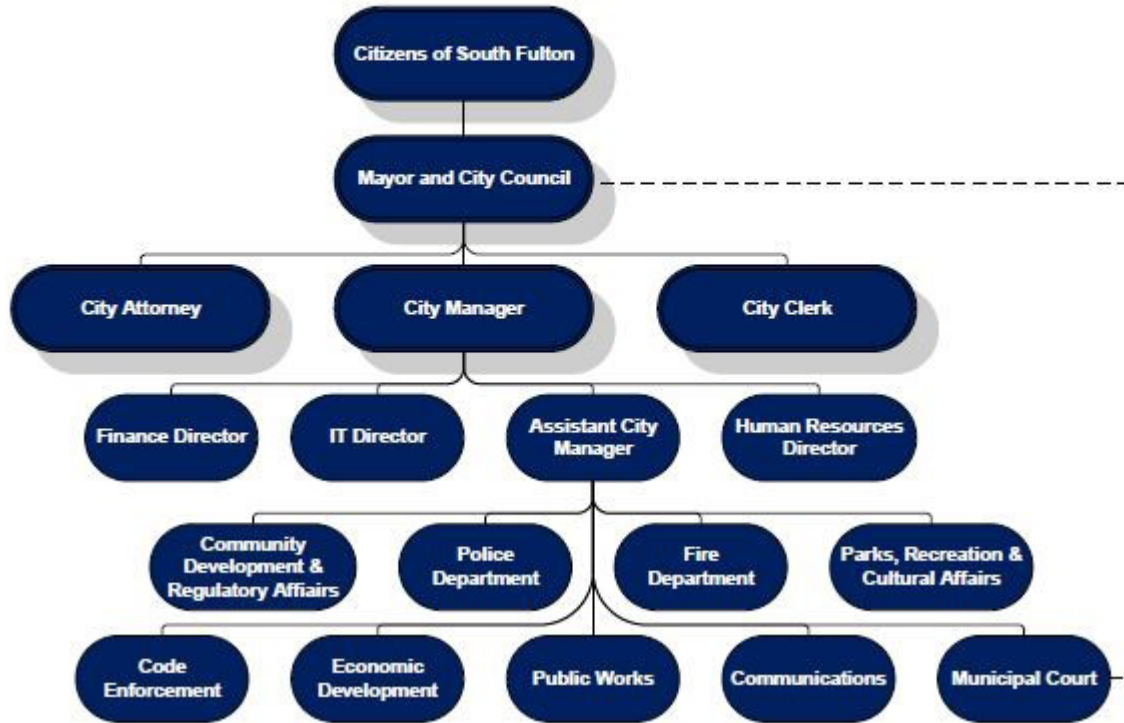
Other duties include:

- Administering financial policies for the city;
- Implementing cost controls;
- Informing the mayor, city council, city manager and department leaders about the city's financial status;
- Preparing revenue and expenditure forecasts
- Developing the city's operating and capital budgets;
- Preparing financial agenda items and monthly reports for the city manager
- Overseeing the collection of revenue, taxes and accounts receivables;
- Managing accounts payable services;
- Directing the issuance, preparation and evaluation of RFPs and bids to develop contracts;
- Preparing and obtaining bonds, equipment leases and credit ratings; and
- Supervising evaluates assigned staff, making hiring or termination recommendations and establishing work assignments.
- Oversees the annual audit, preparation of the budget and administration of grants.

OUR ORGANIZATIONAL STRUCTURE

City of South Fulton, Georgia

Organization Chart



City of South Fulton, Georgia

Finance Department Organization Chart



Our Ideal Candidate

The chief financial officer and finance director will be:

- A skilled manager with excellent management, communication, leadership and organizational skills;
- Knowledgeable and experienced in applying best practices related to government accounting;
- Experienced in building teams and developing new systems to provide efficiency;
- Able to make decisions that are in the city's best financial interest;
- Able to set goals and objectives and hold staff accountable to key performance metrics.
- Politically savvy and experienced in making transparent presentations to the mayor and council; city management and citizens;
- Respectful of all people with proven ability to work well with a diverse staff;
- Experienced with capital finance, infrastructure improvements and large facility projects;
- Able to work with all levels of management and staff who are dedicated and committed to making the City great;
- Versed in issues that affect the sustainability of the city and its finances;
- Equipped with strong people skills with the ability to work to understand others' perspectives and needs for their department functions;
- Able to understand complex state, federal, and local laws related to financial controls and processes;
- Equipped with high ethical standards for his or herself and the department and committed to professional development;
- Able to implement a new financial and enterprise resources system robust enough for the city;
- Able to solve problems with a can-do attitude;
- Able to assist all departments with their growing needs; and
- Willing to be hands-on until all new systems are in place and promote staff training.



Qualifications of the Director of Finance/Chief Financial Officer

The qualifications required would generally be acquired with a bachelor's degree in accounting, business or public administration or related field from accredited college or university; supplemented by a minimum of ten years of progressively responsible government financial management experience with a minimum of five years of senior management experience or supervisory role. Knowledge of government accounting, fund accounting, GASB, bond markets, treasury, cash management, budgets, purchasing, working with government boards, excellent presentation skills, etc. or an equivalent of education, experience and knowledge, skills and ability to meet the job responsibilities. Preference given to candidates with MPA, Masters Level education, and CPA and GFOA certificates.

Special Requirements:

Must have and maintain a valid driver's license, and be able to pass a background report.

Our Compensation

The open and competitive starting salary for the position – depending on qualifications – is \$112,000 minimum and \$138,500 midpoint.

The city offers a competitive benefits package, including:

- 15 paid holidays;
- Long-term disability insurance;
- Sick and vacation leave;
- \$50,000 life insurance;
- Health benefits for employee and family, including HMO, PPO and high-deductible plans;
- 457 Retirement Plan – Defined contribution with 6-percent employee and 8-percent city contributions and five-year vesting;
- A full employee benefits manual is available. (Please contact Ms. Frank for a copy.)
- Reasonable relocation expenses are available and will be negotiated
- No residency requirement

HOW TO APPLY:

The City of South Fulton is an AA/EOE employer.

More information is available on at www.cityofsouthfultonga.gov.

If you are interested in this outstanding position and you want to be considered, please mail or email your resume and cover letter Randi Frank of Randi Frank Consulting, LLC, at randi@randifrank.com.

Top candidates will be asked to complete a questionnaire. Early applicants will have more time to prepare responses. Position open until filled with first screening Aug. 27, 2021.

For more information about the position and/or the recruitment process you are invited to contact either:

Randi Frank at Randi Frank Consulting, LLC – randi@randifrank.com or (203) 213-3722
or Bob Slavin – slavin@bellsouth.net or (770) 449-4656.

