

**CITY OF STAMFORD, CT  
INVITES CANDIDATES TO APPLY FOR  
BUREAU CHIEF OF TRANSPORTATION,  
TRAFFIC & PARKING**





## **Community Highlights about the City of Stamford** **(innovating since 1641)**



Stamford is Connecticut's third largest city, with a population of over 129,000, and is expected to become the second largest city in the state by 2021. Stamford has an impressive number of corporate headquarters -- three Fortune 500 companies and another six Fortune 1000 companies. The concentration of corporate headquarters is unrivaled in the state and represents an uncommon achievement for a city of its size. Stamford is a city rich in cultural diversity that features a rapidly growing tech startup community, a strong healthcare system, a top-tier school system, an unemployment rate well below the federal and state level, and a residential community with options for all ages and income levels.

Stamford is often called the "Gateway to Connecticut" given its proximity and easy access to New York City with Metro North express trains to Grand Central in 48 minutes. Amtrak Acela Express trains, stopping in Stamford, run to Boston, Philadelphia, Baltimore, Washington, DC, Newark International Airport, and Providence. The Stamford Transportation Center serves over 9 million riders a year; it includes Greyhound, Peter Pan, and CT transit buses as well as taxi and corporate shuttle services. This connectivity has allowed Stamford to break the "commuter city" stigma and allows people to commute both to and from Manhattan, New Haven, Greenwich, and Westchester, NY. Stamford is the second busiest Metro North station on any line and on any day of the week, second only to Grand Central Station.

The vibrant nightlife, variety of events, and quality of housing allow Stamford to attract young people who desire a good quality of life. The great schools, unique neighborhoods, and extensive employment opportunities enable Stamford to keep its young residents once they start families and businesses. For the past several years, Stamford has consistently appeared in [Livability's "Top 100 Best Places to Live."](#) One reason for this is that Stamford is made up of distinct residential neighborhoods that define the City's character and offer a diverse mix of housing choices. From single family homes on large wooded lots in North Stamford, to multifamily developments on the West Side, to beautiful apartments overlooking the Long Island Sound in Harbor Point, no matter what neighborhood is right for you, Stamford will provide an abundance of living options and fun things for you and the whole family!

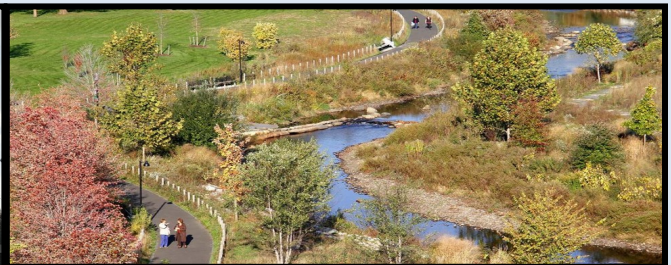
## **Demographics and Highlights of the City of Stamford**

- ◇ Population 2019 — 129,636
- ◇ Projected population 2021 — 133,000
- ◇ Median Household Income 2019 — \$100,713
- ◇ Median age 2019 — 37.4
- ◇ Population with a college degree 2016 — 53.4%
- ◇ About 3,300 City employees & Board of Ed employees
- ◇ Racial Diversity — White 49%; Hispanic 27%; African American 13%; Asian 8%; Other 2%
- ◆ Community Diversity -- Stamford is home to a diverse population and is a prime example of the American Melting Pot. The mixing of cultures has made Stamford a thriving center for innovation and creativity as well as home to some of the best cuisines in the area. Stamford's diverse workforce has different skills and mindsets which in turn positively correlate with business, technological and cultural innovation. Cultural diversity joined with high technological capability contribute to the vibrancy of regional business networks and entrepreneurship.
- ◆ Education — The Stamford Public School system includes nearly 16,000 students, more than 1,500 professionals, and 21 schools, including 7 magnet and 3 international baccalaureate schools (13 elementary, 5 middle, and 3 high schools).
- ◆ Higher Education — Stamford has four university branches located in the City including: (1) University of Connecticut—Stamford Campus; (2) Sacred Heart University Graduate Center – Stamford Campus; (3) Bridgeport University – Stamford Campus; (4) Cornell University Veterinary Specialists & future Veterinary Program.



## Highlights of the City of Stamford (Cont.)

- ◆ Parks & Recreation — The City of Stamford has more than 40 public recreational opportunities including parks, beaches, golf courses, sports field complexes, and more. Stamford has abundant space and resources for relaxation, entertainment, and recreation. In terms of parks and recreation, Stamford has the best and most varied options relative to its size in the area.
- ◆ Stamford Museum & Nature Center -- The Museum and Nature Center, located in the woods of Northern Stamford, is filled with art, histories of the New England Area, and a scenic 10-acre working farm which is home to a variety of animals, ranging from cows, pigs, and chickens to otters and llamas. The Center offers seasonal family exhibits, weekend festivals, and year-round educational programs.
- ◆ Airports — Four airports are within fifty miles of Stamford: LaGuardia is 30 miles away, JFK is 41.5 miles away, Newark is 49.7 miles and Westchester County Airport is only 12 miles away. With its proximity to multiple transportation hubs, Stamford is the perfect place for the frequent traveler.
- ◆ Healthcare Facilities — The newly built Stamford Hospital have created one of the most sophisticated health care facilities in the county. Stamford Hospital is an affiliate of the NY Presbyterian Health Care System and a teaching affiliate of Columbia University College of Physicians & Surgeons as well as a partner with the Hospital for Special Surgery which is ranked #1 orthopedic hospital. The upgrades completed in 2016 include a state-of-the-art emergency department, pediatric and intensive cares units and new Heart & Vascular Institute. Other healthcare facilities in the City include Stamford Health Group, Tully Health Center, Stamford Heath-Immediate Care Center, and Orthopedic & Spine Institute of Chelsea Piers.
- ◆ Examples of Innovation — The City of Stamford installed 1GB WiFi hotspots within some of the City's most popular public spaces in the Downtown District and Harbor Point. This allows people to work and play near their favorite cafe and park with access to blazing fast internet. Another innovation is the Stamford Energy Improvement District which works to create small power grids that help alleviate the high costs of electricity and gas through the installation of solar panels and biofuel converters.





## Form of Government

The City of Stamford has a Mayor as its Chief Elected and Chief Executive Officer with a legislative body called the Board of Representatives. Two members are elected from each of the 20 districts in the City to create a 40-person Board of Representatives. There is an elected six member Board of Finance that provides fiscal oversight and guidance.

The Mayor's Cabinet includes the Chief of Staff, the Director of Administration, the Director of Legal Affairs & Corporation Counsel, the Director of Operations and the Director of Public Safety, Health & Welfare and several special assistants to the Mayor. All department heads report to one of these cabinet level positions. The Bureau Chief of Transportation, Traffic & Parking reports to the Director of Operations.

In addition, this position will work with various Federal, State & Regional agencies such as CT DOT, Federal Highway Administration, CT Transit (State operate bus system) and Metro North Train System and Amtrak. Regional transportation partners includes the Regional Planning Association (RPA), Council of Government (COG) & Metropolitan Planning Organization (MPO)

The budget process for the City of Stamford includes department head requests to the Mayor who produces a proposed budget for review by the Board of Finance and then the Board of Representatives. The Boards can only decrease the budget requests. Due to forward thinking financial planning and management, the City of Stamford is a Triple A Bond Rated Community –AAA

Summer Street Pedestrian Improvement Project to create safer pedestrian mobility	Provide City oversight in the State's design & build of a seven story Transportation Center Garage	Davenport Street Reconstruction which includes roundabout and sidewalks
Review & approve numerous Traffic Plans for all major building developments	Paive Street widening & sidewalks funded mostly by developer	Cloverhill & Stillwater Site Line Improvements to improve safety & approved by neighbors
Redesign Intersection at Pulaski & Washington Boulevard	Turner Rd & Pepper St. crosswalk & Turner Rd & Sherwood Rd median for better intersection curb line	Greenwich Ave. & Pulsaki Street construction of roundabout
West Main St. & Richmond Hill intersection improvement and add turning lane.	Atlantic Street Corridor Improvements to make it a Complete Street	Rock Spring & Strawberry Hill Intersection improvements for safety near school
North State Street Corridor Improvements near the Transportation Center—Redesign commercial jitney/commuter bus service at Transportation Center	Lower Atlantic St. Corridor Improvements to include widening, turn lanes & street scape design	Springdale Transit Oriented Transportation Improvements to include crosswalks & better access to train for the community



## **Bureau Chief of Transportation, Traffic & Parking**

### Mission:

The Bureau Chief addresses all aspects of transportation projects from planning to construction, traffic safety and controls as well as all on and off-street municipal parking in the City. This includes transportation analysis, planning, design and implementation; installation and maintenance of traffic control devices, signs, signals and marking; maintenance and protection of traffic; parking planning, meter distribution and operations; and public transportation planning and coordination. The Bureau is a public safety department with a focus on harm reduction in the City transportation system and is also responsible for the Parking Fund and maintenance of public parking facilities. The mission of the Transportation, Traffic & Parking Department is to ensure orderly coordination of traffic signals and traffic flow throughout the City so that all pedestrians, bicyclists, public transit users, and motorists can move throughout the City in a safe and convenient manner.

### Department Goals:

- Enhance safety of the City's transportation system using a Complete Streets Approach
- Improve transportation, traffic and parking operations
- Maintain cost effectiveness
- Enhance traffic flow
- Upgrade traffic signal system
- Expand Stamford Street Smarts Public Awareness Initiative

### Responsibilities:

- \* Roadway and street network planning to improve traffic flow, safety and operations
- \* Computerized Traffic Control Systems surveillance and analysis
- \* Organize public information meetings for Federal, State and City funded roadway projects
- \* Accident Analysis to develop counter measures to improve safety
- \* Provide Signal Timing Plans with the authorization from the Department of Legal Affairs
- \* Roadway project management and coordination
- \* Review sub-division plans and applications
- \* Manage municipal parking lots and garages
- \* Residential Parking Permit Program
- \* Flag Person Course and Certification
- \* Pedestrian flow and safety issues
- \* On and Off-street parking design
- \* Review Traffic Operations Plans
- \* Review Zoning Board applications
- \* Assist Traffic Advisory Committee
- \* Traffic signal coordination
- \* Signal and roadway design
- \* Review street opening permits
- \* Issue street use permits
- \* Investigate citizens' complaints
- \* Parking Enforcement Operations



### **Summary of Job Description**

Under the general direction of the Director of Operations, who manages and directs all matters pertaining to the traffic functions of the City in accordance with the provisions outlined in Sec. C5-30-4 of the Charter. The Bureau Chief works collaboratively with various stakeholders, shall be responsible for the analysis, planning, executive and administrator of plans and programs to enhance safety and operations for the City's multi-modal transportation functions.

Be responsible for all aspects of traffic safety and control, all off-street and on-street parking and City parking facilities in Stamford, but not limited to, traffic planning and analysis, installation and maintenance of traffic control devices, signs, signals and markers (including pavement markings), parking planning meter distribution and operation, meter enforcement, public transportation planning, bike and pedestrian facilities and other aspects related to the safe and convenient use of the transportation facilities in the City of Stamford.

Develops strategic plan to enhance the existing road network; seeks funding to implement opportunities to advance multi-modal transportation options and provides project management of said grants; establish policies and initiatives to align transportation, traffic and parking with economic development goals and objectives.

Manages, appoints and supervises employees for Bureau; prepares Bureau budget; directs oversight of City's Parking Fund.

Prepares grant applications for State and Federal Transportation Funding; acts as a liaison with Stamford Transit District, CTDOT, and Metro North Train and Amtrak.

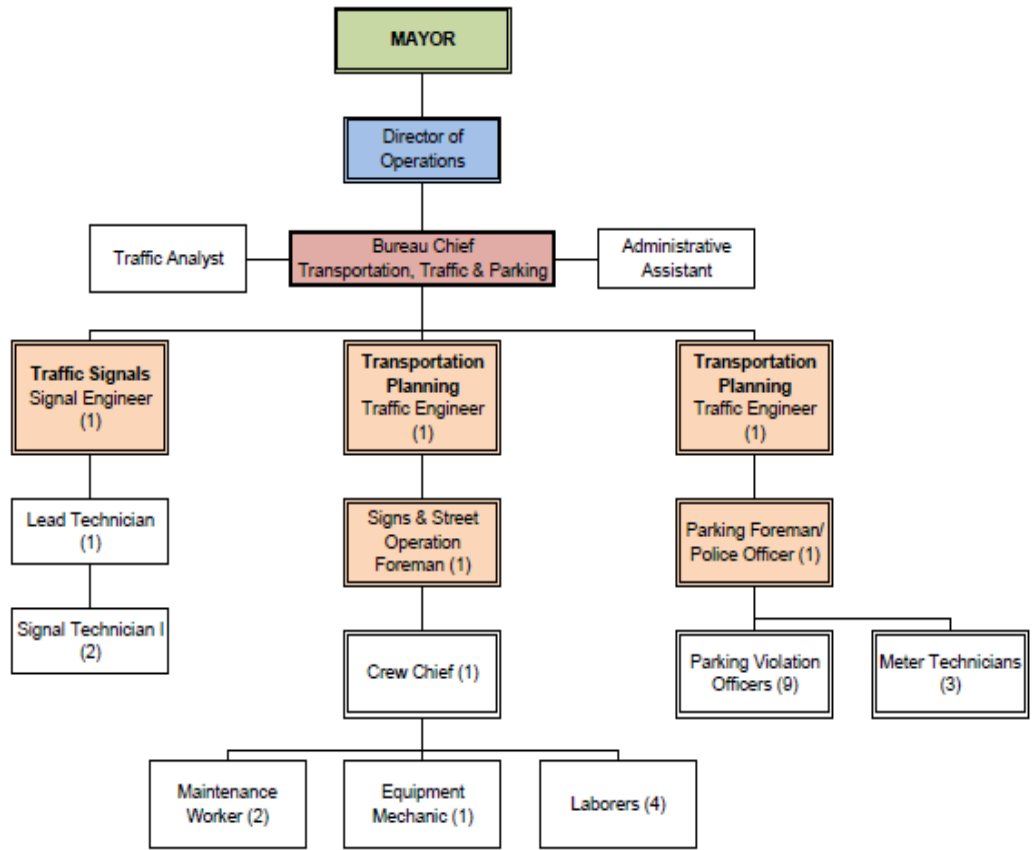
Provides comprehensive review of all site plans for traffic impact analysis; ensures a comprehensive management and protection of traffic for all construction projects. Serves as Local Traffic Authority.



# City of Stamford, CT

## Bureau of Transportation, Traffic and Parking

### Organizational Chart



- Special Budgets**
- Special Events
  - Parking Fund
  - Cashiers for Parking Tickets and Permits

The Bureau budget includes traffic maintenance which are the employees under Signs & Street Line Operations' and Transportation Planning & Engineering and includes the Traffic Analyst, Traffic Engineers and the Signal Engineer and staff that maintain the Traffic Lights. Each of the Traffic Engineers is responsible for half of the streets in the city and all issues are referred to the appropriate Traffic Engineer whether a citizen inquiry or special project or a special development. The special budgets are listed above. The Special Event budget funds the cost of staff from traffic maintenance to help with city-wide special events. The Parking Fund pays for the employees under the parking foreman as well as maintenance of the meters and parking lots/garages.



## **Characteristics of the Ideal Candidate:**

- ⇒ Visionary to anticipate future needs & requirements for the City. Skilled at identifying Federal & State Grants and other funding sources.
- ⇒ Must have a thorough understanding of Transit-Oriented Development and Complete Streets.
- ⇒ Ability to balance traffic engineering principals for safety with the public and various stakeholder's needs.
- ⇒ Be a strategic planner who looks at the big picture of development, maintaining the unique neighborhoods, a vibrant downtown, a walkable city and implements the strategic plan carefully
- ⇒ Have excellent public speaking skills for presentations to the Board of Representatives, business community, neighborhoods, State Department of Transportation, Transportation Committee, and People Friendly Stamford Group (bicycle lanes and walkable city issues).
- ⇒ Have the flexibility to find solutions for competing interest groups while making the City safer for pedestrians, bicyclist, and drivers of vehicles.
- ⇒ Ability to mitigate traffic and transportation issues with the ability to implement the grants and manage the related projects.
- ⇒ Understand the complexities of being a regional center of economic significance with the highest ridership of Metro North and Amtrak Trains.
- ⇒ Ability to manage a sustainable Parking Fund budget for the public parking facilities
- ⇒ Be an excellent manager, leader and department head of a multi-faceted agency.
- ⇒ Be a collaborator with such departments as Highways (Road CIP Projects), Land Use (new developments and zoning variants), Engineering, Stamford Downtown (special district for business and residents in the downtown), State DOT and State Transit District.
- ⇒ Be an effective negotiator related to new development improvements. State DOT regulations and grants.
- ⇒ Have knowledge of newest technology related to traffic signals, cameras, 5G, etc. as well as the need for future autonomous vehicles.
- ⇒ Have strong people skills that include good listening skills that make everyone feel that their concerns were heard.
- ⇒ Ability to say no to traffic/transportations changes by explaining the technical reasons in a simple manner or to explain the lack of funds available.
- ⇒ Ability to manage large budgets that include individual transportation projects, Parking Fund of \$7 Million, department budget of \$2.5 million.
- ⇒ Ability to oversee 700 street meters, 211 traffic signals, 5 parking garage structures and 6 surface parking lots (including two locations at the Train Station), and about 28 union employees.
- ⇒ Serves as liaison to the Council of Government which includes the Metropolitan Planning Office which distributes transportation funds from the State or pass thru funds from the federal government.
- ⇒ Ability to become the trusted expert on transportation and traffic planning, design and implementation.
- ⇒ Be a team player with internal and external stakeholders or agencies by building positive relationship.
- ⇒ Approaches projects and concerns with the determination to break any deadlocks and find creative solutions to problems for implementation. Political savvy and diplomatic skills.
- ⇒ Understands the need to plan for the future and to be patient to get projects funded and implemented.



## **Qualifications:**

The qualifications required would generally be met with graduation from an accredited college or university with a minimum of a Bachelor's Degree in Civil Engineering/Traffic and Transportation Planning or a Bachelor's Degree in Planning, Municipal Planning, Urban Planning, or Business Administration and seven (7) years of progressively responsible experience in traffic and transportation engineering and/or transportation planning including at least four (4) years of managerial experience. A Master's degree in the educational areas listed above may be substituted for one (1) year's work experience, or equivalent combination of education and experience. PE or Transportation Certifications are preferred.

## Issues & Opportunities

- ◆ Previous Chief left an excellent report about the status of projects that need to be completed as well as some of the sources of funding for the projects as well as projects that are ready to be started.
- ◆ Need to fill positions of Traffic Engineer, Signal Engineer and Traffic Analyst and some parking enforcement officers.
- ◆ Serve as part of the Operations Department which coordinates services of Road Maintenance, Fleet Management, Leisure Services, Facilities & Parks Maintenance, Engineering, Land Use, Building Inspection, Solid Waste and Water Pollution Control Authority; meet bi-weekly.
- ◆ New cameras to be installed as part of Traffic Signal System.
- ◆ Recently purchased a new parking permit system will need review and implementation.
- ◆ Promote the aggressive direction of finding more and more grants to handle traffic mitigation issues, transportation planning and traffic signals modernization.
- ◆ Will assist with a growing South End Development which is part of Stamford's Transit Oriented Development Program while helping to maintain the historic nature of the area.
- ◆ Highways has \$10 million dollars for 50 road projects that will need the cooperation of the Bureau Chief.
- ◆ Continue to support a sustainable Parking Fund budget that includes capital parking garage improvements.
- ◆ Support the growing need for more bicycle lanes and promote a walkable city in Stamford.
- ◆ Assist with the improvements to the Transportation Center which includes the State DOT Metro North Stations and allows for more shuttles and appropriate access.



## Compensation and Application Process

Open and competitive beginning salary DOQ's supplemented by an excellent benefit package.

- ⇒ Benefits provided in accordance to Pay Plan—includes PPO Health Plan for employee & family with 17.5% for premium share—Defined Contribution Retirement Plan (401a) with 2 to 1 match up to 10% of base pay.
- ⇒ Employment Contract (up to 5 years) (Salary Range \$136,239 - \$163,489 ).

*Stamford is an AA/EOE employer*

If you are interested in this position and have questions, please contact Ms. Frank at the address below before applying. To apply now for this great opportunity please go online to Stamford HR jobs site to send your cover letter and resume to

**Ms. Rosemarie Frager, Human Resources Division City of Stamford**

**888 Washington Blvd. – P.O. Box 10152**

**Stamford, CT 06904-2152**

**Phone: (203) 977-4068 FAX: (203) 977-4075 [rfrager@stamfordct.gov](mailto:rfrager@stamfordct.gov)**

**<https://www.stamfordct.gov/human-resources/city-jobs/pages/city-job-postings>**

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Position will remain open until filled. The City is anxious to fill the position as soon as possible, so a quick response is strongly recommended. Ms. Frank will screen resumes as they arrive. Well qualified applicants will immediately be asked to complete a comprehensive supplemental questionnaire. Therefore, early applicants will have more time to complete the questionnaire.

More information is available on websites:

[www.choosestamford.com](http://www.choosestamford.com) [www.stamfordct.gov](http://www.stamfordct.gov)

<https://www.stamfordct.gov/transportation-traffic-parking>