

RECRUITMENT PROFILE

CT-FAMILY CARE SERVICES, LLC

The company provides integrated therapy, academic, behavioral, cross-cultural, coping skills, job training skills treatments to families, youth, adults and veterans to reduce and prevent constraints that affect students, families and veterans from achieving sustainable success. Our staff, counselors and therapist will work collaboratively with the various communities to promote such things as high school graduation, outpatient treatment for families, job training, reintegration into the community for veterans and their families, etc.

Read this brochure to learn more about the services provided and the job opportunities available in Manchester, CT and Springfield, MA



CT-FAMILY CARE SERVICES, LLC

“In collaboration with clients we enhance their wellness through internal and external solutions.”

ABOUT THE COMPANY

CT- Family Care Services, LLC is a small business and a certified minority owned consulting company in the healthcare industry particularly in providing integrated behavioral and academic treatments. The company also conducts evidenced-based-research. The company provides therapy, social service, job training to students and their families, veterans as well as other adults. It was established and registered in Connecticut in July 2007.

Currently, the company is in the process of opening offices in Manchester, Connecticut and in Springfield, Massachusetts and the company is looking for a number of positions. See these additional pages for details on job descriptions and qualifications.

ABOUT THE PRESIDENT

Justinian Rweyemamu is the President and Founder of CT-Family Care Services, LLC. He has a Masters Degree in Theology, Masters in Divinity, Masters in Marriage & Family Therapy, and is currently a PhD Student at Antioch New England University in Marriage & Family Therapy. His research has focused on treating effectively the effect of trauma including PTSD on High School dropout, delinquencies, problematic behaviors, as well as the effects of trauma on veterans, individuals and families in the minority and low income population. Past Positions include: Chaplain and counselor at Connecticut Department of Correction for ten years; Founder and President of an international organization (Buguruka Orphans & community Economic Development or BOCED Inc.) for twelve years; clergy and a parochial vicar at various parishes and communities; Board member in the State Advisory Board for Connecticut Department of Economic and Community Development(DEC) in promoting mutually beneficial trade between Connecticut and Africa(import and export).

ABOUT THE SERVICES PROVIDED

By using an intensive integrative multi-social-cultural approach, CT- Family Care, LLC provides integrated academic and behavioral treatments, evidence-based research, cross-cultural education, coping skills enhancement leading to high academic achievements, behavioral improvement of students and sustainable healing as well as job embracement to individuals, groups and families in the community. All the integrated treatments will be embedded with strong “Academic-Social-Cultural-Emotional-Spiritual-Economic-Relational (ASCESER)” components and behavioral treatments. Services include but not limited to:

- Mental Health Therapy – Integrated and personalized counseling and therapy to couples, children, students, individuals and families. Marital and Family Crisis Therapy
- Youth with Academic & Behavioral Enhancement Needs – Work with school age youth and their families that have specific risk factors such as delinquency, problematic behaviors, school dropouts and dysfunctional family dynamics that effect their education and community life.
- Services for Veterans & their Families – Assist children of veterans with academic or behavioral problems due to absence of veteran parent; work with veterans facing Post Traumatic Stress Disorder (PTSD); Assist veteran and family back into the community and job opportunities when they return, etc
- Job Training and Readiness – Provide wrap-around job readiness services to its clients as needed.

POSITIONS AVAILABLE

Clinical Supervisor/Director –FT	Licensed Marriage & Family Therapist – FT/PT
Licensed Clinical Social Worker – FT/PT	Marriage & Family Therapist –PT
Interns will also be accepted in future	Office Manager –Payroll, Billing, etc

JOB DESCRIPTIONS & QUALIFICATIONS

Clinical Supervisor/ Director

Summary: Under the supervision of the company's President or The Clinical Supervisor / Director, will provides support to the President for clinical supervision and program management in the areas of mental health services in accordance with the company's mission, goals and State laws. Responsible for clinical supervision as well as program management. Accountable for compliance and accomplishment of program goals. Responsible for program reports. Provide direct support and supervision of multiple staff including interns. Provide participating clients with individual, family and group therapy. Provide support and participation in community, family and children enhancement Services or activities. Other related duties as assigned by the President.

Qualifications: A minimum of a Master degree or Doctoral degree in Clinical Social Work, Psychology, Marriage and Family Therapy (MFT). Registered and licensed LMFT, Licensed Clinical Psychologist or Licensed Clinical Social Worker (LCSW) and with ability to supervise therapists/clinicians including interns in accredited related graduate programs (AAMFT approved supervisor). 5+ years experience in social service, Marriage and Family Therapy by working with children/students /schools and families as well as other adults who are dealing with mental health related issues. Ability to work in a multi-cultural and multi-task setting is required, bi-lingual English and Spanish preferred. Some experiences with State agencies, schools and family systems. Must possess excellent verbal and written communication and computer skills. Must be well tuned to contemporary research-evidence-based findings, and a team player.

Licensed Marriage & Family Therapist (LMFT) or Licensed Clinical Social Worker

Summary: Participate in a variety of professional mental health diagnosis, counseling, treatment, and community outreach services to clients; and do other related work as required. Assist preliminary evaluations of mentally and emotionally disturbed clients. Assists in the formulation of treatment plans by utilizing various therapeutic modalities of treatments. Participate in individual, family and group psycho-education and marriage and family therapy. Consult and work with other staff members and with community agencies in carrying out treatment plans for clients' wellness. Provides consultation, education and information services to lay and professional groups and individuals. Refer clients to appropriate community agencies; learn and evaluate new techniques for dealing with problems such as delinquencies, low academic challenges, substance abuse, marital crises, addictions and trauma. Participate in crisis intervention activities as necessary; prepare appropriate reports. Report to Clinical Supervisor/Director and collaborate with other staff.

Qualifications: A minimum of a Master degree or Doctoral degree in Clinical Social Work, Psychology, Marriage and Family Therapy (MFT). Registered and Licensed Marriage & Family Therapist (LMFT) or Licensed Clinical Social Worker (LCSW).with 2-3 years of experience in youth and family counseling. Ability to work in a multi-cultural and multi-task setting is required, bi-lingual English and Spanish preferred. Some experiences with State agencies, schools and family systems. Must possess excellent verbal and written communication and computer skills. Must be well tuned to contemporary research-evidence-based findings, and a team player.

Will also except applications from Marriage & Family Therapist or Social Workers who have graduated and are eligible to sit for license test. Should have an equivalent of 6months to a year of experience.

Office Manager – Payroll/Administrative Assistant, Billing Clerk/Mgr, Executive Assistant

Summary: Report to President, manage billing of insurance companies, manage payroll records to submit to payroll vendor, assist with human resources type functions of recruitment and orientation paperwork, handle accounts payable, assist with administrative functions and task, prepare analysis as required, purchase minor supplies, set up filing system. May supervise other administrative staff in the future.

Qualification: Associates or Bachelors Degree in business management or related field. Must have 2-3 years of experience with health services organization which included billing insurance agencies. Additional experience in payroll, office mgmt, accounts payable, human resources, etc preferred. Ability to work independently, handle multi-task responsibilities.

ABOUT POSITION AVAILABILITY

CT-Family Care Services, LLC anticipates hiring one Full-Time Clinical Supervisor/Director and between 7-14 Part-time/Full-time LMFT's and LCSW's. Once the Clinical Supervisor/Director (AAMFT approved supervisor) is settled into the position then the company is willing to hire part-time or full-time Marriage & Family Therapists who are working on obtaining their licenses. Internships will also be available to students in certified masters programs for LMFT and LCSW. Candidates can work in either Manchester or Springfield or both office locations. Salaries will depend on qualifications. Part-time employees can be paid either hourly or on a per-diem/per client basis. Full-time positions will include some employee benefits and part-time positions will include sick leave and schedule flexibility and the potential to move to full-time as client base increases. A full-time Office Manager is also needed and in the future positions will be available for a Business Manager, Psychiatrist, Youth and Family Coordinator, Veterans Services Coordinator, Teachers, and office staff.

ABOUT RECRUITMENT PROCESS

At this time (April-May 2012) only cover letters and resumes will be accepted for:

Clinical Supervisor/Director –FT	Licensed Clinical Social Worker – FT/PT
Licensed Marriage & Family Therapist – FT/PT	Marriage & Family Therapist –PT – Graduate Therapist who are eligible for licensing
Office Manager –Payroll, Billing, etc	

Candidates should send their cover letter and resume immediately to recruitment firm:

**Ms. Randi Frank
Randi Frank Consulting, LLC
7 Promontory Drive
Wallingford, CT 06492
Email method preferred – rfrank05@snet.net
www.randifrank.com**

Very Important –

Cover Letter should be specific about which position is preferred, hours available, and why you believe you meet the qualifications based on your qualifications, education & experience. Resume should highlight your education, certifications, licenses, and years of experience in relevant areas. Provide email and phone contact information. Lack of this information will delay the review of your resume.

First deadline for resumes is May 16, 2012. Resumes will be reviewed and screened. Top candidates may receive an email or call for additional information before a decision is made about interviews with the President of CT-Family Care Services, LLC.

Come Joint the Team at -CT-Family Care Services, LLC with offices in:

Manchester: 243 Main Street, Manchester, Connecticut 06042

Springfield: 155 Maple St, Unit 204 Springfield, Massachusetts

